

ROPA Treasurer's Report
2018-19
Presented at 2019 ROPA Conference
Boston, MA

The following is a list of the ROPA Treasurer's activities that have occurred during the 2018-19 Fiscal Year:

*Wrote checks to all AFM authorized participants of the *2018 AFM Negotiations Workshop* for one night's lodging and per diem (Donna).

*Finalized and paid all bills associated with the 2018 ROPA Conference in Portland, OR (Donna).

*LM3 filed with Dept. of Labor for 2017-2018 (Donna).

*990 filed with IRS for 2017-2018 (Donna).

*Form 1099-MISC sent to President, Secretary, LTE/SMC and IRS

*Collected ROPA Dues from member orchestras

*Collected ERF from full member orchestras

*Coordinated with ROPA President in securing hotel for the 2018 ROPA Conference and 2018 Midyear Conference

*Reviewed all ROPA entries in Quicken from July 1, 2017-current and corrected entries that had been mislabeled in their respective "Category" assignment and/or "Tab" entry

*Attended the ROPA Executive Board Mid-Winter Meeting in Chicago

*Worked with Laurence Hoffman to compile list of AFM authorized participants for the 2019 AFM Negotiations Workshop

*Secured event insurance for 2019 ROPA Conference

*Prepared the 2019-20 Budget and all other Financial documents for the Audit Committee's annual ROPA Audit and to present to Delegates at Conference

Respectfully submitted,
Sean Diller, ROPA Treasurer