ROPA Vice President Report – Amanda Swain

2019 Conference - Boston, Massachusetts

**August/September/October/November**

* Compiled all exit surveys from the 2018 ROPA Conference for easy reading and reference by the EB
* Compiled MAL reports from breakouts during the conference to enable the EB to better follow-up on specific orchestra issues and to be made aware of the major topics that were discussed
* Reviewed materials from previous VPs (new delegate information, ongoing recruiting efforts, former MAL assignments, annual to-do list, etc.)
* Organized and divided orchestras according to budget size
* Made MAL assignments
* Had MALs make the first annual contact with their delegates to confirm correct info
* Communicated all delegate info received by MALs to the other officers
* Manage new delegate information throughout the year (ongoing)
* Formulated and sent out questionnaire for the fall MAL check-in
* Began recruiting efforts with Mike Smith to bring the Vermont Symphony Orchestra into ROPA
* Submitted speaker ideas to Mike Smith for the ROPA conference

**December/January/February/March**

* Created the new VP email address, [ropavicepresident@gmail.com](mailto:ropavicepresident@gmail.com)
* Created and organized the new ROPA EB Google Drive for better EB communication
* Attended mid-year EB meeting in Chicago, Illinois where the MALs presented their reports from the fall check-in and where the EB planned out the rest of our year
* Began working with our Social Media Coordinator to improve our social media efforts
* Participated in conference calls with Mike Smith, Naomi Bensdorf Frisch, and Marc Sazar (RMA) to discuss Player Conference proposals and revisions to the AFM Bylaws for the 2019 AFM Convention
* Formulated and sent out questionnaire for the spring MAL check-in

**April/May/June/July**

* Hosted MAL conference call to discuss spring check-in
* Contributed to EB personal donation to the Musicians of the Chicago Symphony Orchestra
* Officially brought in Vermont Symphony Orchestra as a full member of ROPA
* Communicated with MALs and Secretary to ensure delegate information was up to date for conference
* Formulated and sent out questionnaire for conference MAL check-in
* Participated in conference call with other ROPA EB members to discuss our official position on the submitted resolutions and recommendations for the 2019 AFM Convention
* Attended the 2019 AFM Convention
* Participated in conference call with ROPA EB members and AFM staff members to discuss organizing presentations at the conference
* Edited materials for the New Delegate breakfast presentation
* General conference prep