



Karen Sandene
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MEMORANDUM

To: ROPA Delegates, AFM Local Officers, Guests
From: Karen Sandene, ROPA Secretary
Date: June 28, 2022
Re: 2022 ROPA Conference Preparations: July 26-28, 2022 (Negotiations Workshop: July 25)

Contents

- Your Official Invitation to the 2022 ROPA Conference from ROPA President John Michael Smith
- Local 7 Host Welcome: Edmund Velasco
- Tentative Agenda
- Conference Hosting Information

Register for the Conference

Online: go to www.ropaweb.org, click on the Annual Conference link.

OR: <http://ropaweb.org/about/ropa-conference-registration/>

Please register for our conference immediately so that we may account for you in our conference planning. Please do so by **July 5th**.

Make Hotel and Travel Reservations (reserve by July 5 to receive ROPA discount)

- Hotel: Hilton Orange County/Costa Mesa, 3050 Bristol St. Costa Mesa, California 92626
- Phone: 714-540-7000
- Online Reservation:
<https://www.hilton.com/en/book/reservation/deeplink/?ctyhocn=SNACMHH&groupCode=ROPA&arrivaldate=2022-07-22&departuredat=2022-07-30&cid=OM,WW,HILTONLINK,EN,DirectLink&fromId=HILTONLINKDIRECT> (hotel reservation links are also located on the homepage of ropaweb.org)
- Room Rates:
 - ✓ 2 Queen or 1 King – \$179 **NOTE: Attendees have the ability to book 3 days earlier than the 23rd and 3 days later than the 28th, and still get the conference room rate, if they want to spend a few extra days.**
 - ✓ If reserving by phone, be sure to request the special ROPA Conference rate.

Provide for Delegate Travel, Hotel and Meal Expenses

The Local pays for "reasonable and necessary" Delegate expenses for attending the ROPA Conference. Please be in touch with your Local officers BEFORE THE CONFERENCE to find out what expenses they will pay for, and how they will reimburse you. For example, they may not be willing to pay for your first-class airline ticket.

Schedule

If you are:	<i>A Delegate attending the Negotiating Orchestra Workshop PRIOR to the Full Conference</i>	<i>A Delegate attending the Full Conference but NOT attending the Negotiating Orchestra Workshop</i>	<i>A Local Officer, or Guest</i>
Arrival Time:	Sunday evening, July 24th. The AFM will cover lodging for that evening. The Negotiating Orchestra Workshop begins on Monday, July 25th at 10:00 a.m.	Monday evening, July 25 st . The Full Conference begins Tuesday, July 26th at 10:00 a.m. New Delegate Breakfast will be at 8:30 a.m., Monday, July 25th.	Please refer to the tentative agenda to determine your arrival and departure times, but please come for Host event Tuesday, July 26.

If you are:	<i>A Delegate Not planning to run for a ROPA officer position</i>	<i>A Delegate planning to run for a ROPA officer position</i>
Departure time:	Thursday, July 28 th , after 3:00 p.m.	Friday morning, July 29 th .

File an Orchestra Report

Delegates are responsible for writing a brief (one-page) overview report of their orchestra's activities. **Please refer to the sample Orchestra Report in this mailing.** You must file your report with the ROPA Secretary by **Monday, July 1st**. This will allow time for reports to be posted online for access during conference.

Run for Office

The positions of President, Treasurer, and four (4) Members-at-Large are up for election this year. Please consider serving in one of these capacities – we need your energy, skills, dedication, and determination on the ROPA Executive Board. If you plan to run for office, you should stay over Thursday night in Costa Mesa. The Executive Board will meet Thursday evening after the Conference, and this meeting will be especially important for new board members. Please considering running for a position on the ROPA Board.

Conference Contacts

President: John Michael Smith
 Mobile: (651) 398-5552
 Email: ropapresident@gmail.com

Secretary: Karen Sandene
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SEE YOU SOON!