

Karen Sandene
ROPA Secretary Report
July 25, 2022

Below is a list of activities that the ROPA Secretary participated in since the 2021 Conference:

- Wrote article for the International Musician about the 2021 ROPA Virtual Conference.
- Prepared minutes for the 2021 ROPA Virtual Conference.
- Updated ROPA Rosters and mailing labels.
- Was in contact with Laurence Hoffman about delegates and rosters.
- Gathered and processed Delegate Orchestra Reports and Settlement Bulletins.
- Updated ROPA Orchestra US Map.
- Updated the Delegate Handbook.
- Updated the ROPA By-Laws.
- Added and deleted members of the ROPA General Discussion and Delegates-Only e-mail lists.
- Served as ROPA Webmaster.
- Posted conference videos on the ROPA YouTube page.
- Was in contact with Ann Rule for information to post on the ROPA website in support of Colorado Springs' Call to Action.
- Served as ROPA representative/Trustee to the AFM Symphonic Strike Fund, participated in email discussions and voting.
- Welcomed new delegates and answered their questions.
- Participated in ROPA Board Zoom meetings.
- Participated in the ROPA Midyear Meeting in Chicago.
- Began preparations for Conference, including setting up registration, putting information on the website, keeping track of registrations (both website and hotel reservations) and relaying information to MALs pertaining to delegate preparations for conference.
- Contacted ROPA website host Network Solutions for assistance improving website performance.
- Helped delegates get registered on the ROPA website and gave instructions on how to log on.

Board Email Motions:

9/5/2021 The Motion, made by Casey Bozell, to approve funding for ROPA's portion of an AFM ad, PASSED, with a vote of 10-0.

11/10/2021 The Motion, made by Amanda Swain, to accept the National Philharmonic as full members of ROPA, PASSED with a vote of 10-0.

11/23/2021 The Motion, made by Casey Bozell, to approve Katie Shields as interim treasurer, PASSED, with a vote of 9-0.

12/28/2021 The Motion, made by Amanda Swain, to accept Hudson Valley's application to full orchestra membership, PASSED, with a vote of 10-0.

2/10/2022 The Motion, made by Bev Setzer, to cover Mike Smith's expenses in participating in the AFM NWS Union Education presentation, not to exceed \$950, PASSED, with a vote of 10-0.

7/14/2022 The Motion, made by Karen Sandene, to amend the COVID Protocol document with the following text, in place of the text used in the previous amendment:

The hotel will extend their the attendee's reservation for up to 10 days at the room rate under which that reservation was booked, PASSED with a vote of 10-0.