

Secretary Report  
2023 ROPA Conference  
Atlanta, GA

Below is a list of activities that the ROPA Secretary participated in since the 2022 Conference:

- Assisted with the transferring of Key Executives for the Wells Fargo checking and savings accounts.
- Wrote article for the International Musician about the 2022 ROPA Virtual Conference.
- Prepared minutes for the 2022 ROPA Conference.
- Updated ROPA Rosters and mailing labels.
- Was in contact with Laurence Hoffman about delegates and rosters.
- Gathered and processed Delegate Orchestra Reports and Settlement Bulletins.
- Updated the Delegate Handbook.
- Updated the ROPA By-Laws.
- Added and deleted members of the ROPA General Discussion and Delegates-Only e-mail lists.
- Served as ROPA Webmaster.
- Posted updates to the Fort Wayne and Minnesota Opera job actions on the ROPA website.
- Served as ROPA representative/Trustee to the AFM Symphonic Strike Fund, participated in email discussions and voting.
- Welcomed new delegates and answered their questions.
- Participated in ROPA Board Zoom meetings.
- Participated in the ROPA Midyear Meeting in Chicago.
- Began preparations for Conference, including setting up registration, putting information on the website, keeping track of registrations (both website and hotel reservations) and relaying information to MALs pertaining to delegate preparations for conference.
- Contacted ROPA website host Network Solutions for assistance improving website performance.
- Helped delegates get registered on the ROPA website and gave instructions on how to log on.

Board Email Motions

August 21, 2022: The Motion, made by Amanda Swain, that ROPA cover President Wade's travel expenses to the ICSOM conference, not to exceed \$1200, PASSED with a vote of 11-0.

September 6, 2022: The Motion, made by Richard Kelly, to have ROPA cover expenses for Steve Wade and Mike Smith for a site visit to Atlanta, not to exceed \$1600, PASSED, with a vote of 10-0.

October 2, 2022: The Motion, made by Amanda Swain, to accept the Philadelphia Ballet Orchestra for membership in ROPA as full members, PASSED, with a vote of 11-0.

October 28, 2022: The Motion, made by Rick Basehore, that the EB accepts as its dues collection policy for fiscal year 2022-23 the terms included in his proposed email to the Delegates. In addition, all late fees will be waived until the end of the 2023 Conference", PASSED, with a vote of 12-0.

Dec 3, 2022: the Motion, made by Amanda Swain, to accept the Springfield Symphony Orchestra as full ROPA members, PASSED, with a vote of 12-0

Dec 3, 2022: The Motion, made by Amanda Swain, to accept the Orlando Philharmonic Orchestra as full members of ROPA, PASSED, with a vote of 12-0.

Dec 21, 2022: The Motion, made by Ann Rule, that ROPA send President Steve Wade attend *SphinxConnect Impact 2023* in Detroit MI, expenses not to exceed \$1500.00, PASSED with a vote of 11-0.

Feb 14, 2023: The Motion, made by Rick Basehore, that ROPA retroactively cover the cost of Steve's travel expenses to New York City during the AFM/EMA IMA negotiation session on February 4-6, 2023, not to exceed \$450, PASSED, with a vote of 11-0. Thanks! Karen

Feb 17, 2023: The MOTION, made by Karen Sandene, for the ROPA board to approve the minutes of the midyear meeting, as amended by the board, PASSED, with a vote of 12-0.

March 17, 2023: The Motion, made by Bev Setzer, to cover President Steve Wade's expenses in participating in the AFM NWS Union Education presentation, not to exceed \$1250.00, PASSED with a vote of 11-0.

June 3, 2023: The MOTION, made by Amanda Swain, that ROPA covers travel expenses for Steve, Amanda, and Naomi to the AFM Convention, not to exceed \$5300 in total, PASSED with a vote of 10-0.

July 7, 2023: The Motion, made by Beverly Setzer, to give Vermont Symphony until the end of October to pay their dues and waive any late fees if applicable, PASSED, with a vote of 10-0.