

Secretary Report
2024 ROPA Conference
San Francisco, CA

Below is a list of activities that the ROPA Secretary participated in since the 2023 Conference:

- Prepared minutes for the 2023 ROPA Conference.
- Assisted Rick Basehore and Steve Wade to resolve billing issues with the Atlanta Conference Hotel, communicating with Wells Fargo to identify unusual charges.
- Updated ROPA Rosters and mailing labels.
- Gathered and processed Delegate Orchestra Reports and Settlement Bulletins.
- Updated the Delegate Handbook.
- Added and deleted members of the ROPA General Discussion and Delegates-Only e-mail lists.
- Served as ROPA Webmaster.
- Served as ROPA representative/Trustee to the AFM Symphonic Strike Fund, participated in email discussions and voting.
- Welcomed new delegates and answered their questions.
- Participated in ROPA Board Zoom meetings.
- Participated in the ROPA Midyear Meeting in Chicago.
- Began preparations for Conference, including setting up registration, putting information on the website, keeping track of registrations (both website and hotel reservations) and relaying information to MALs pertaining to delegate preparations for conference.
- Helped delegates get registered on the ROPA website and gave instructions on how to log on.

Board Email Motions

August 4, 2023: The Motion, made by Lisa Davis, to allow President Wade to attend the TMA and ICSOM Conferences in Milwaukee between 8/21 and 8/25, not to exceed \$1600.00, PASSED with a vote of 10-0.

August 10, 2023: The Motion, made by Brandon LePage, to cover travel expenses for Steve to attend and report at the OCSM conference in Montreal on 8/14 and 8/15, not to exceed \$1200.00, PASSED with a vote of 10-0.

September 28, 2023: The Motion, made by Amanda Swain, to accept the withdrawal letter from the New West Symphony Orchestra and to remove them immediately from the ROPA membership roster, PASSED with a vote of 11-0.

September 29, 2023: The Motion, made by Bev Setzer, for ROPA to send Carlie Riggs to Labor Notes, PASSED, with a vote of 11-0.

October 23:2023: The Motion, made by Bev Setzer, that ROPA covers the cost of the President's site visit to San Francisco up to the amount of \$950, PASSED with a vote of 11-0.

December 19, 2023: The MOTION, made by Amanda Swain, to accept the Capital Philharmonic of New Jersey as associate members, PASSED with a vote of 11-0.

December 29, 2023: The MOTION, made by Richard Kelly, to cover the Steve's ROPA Sphinx expenses up to \$1,000, in Detroit January 2024, PASSED with a vote of 11-0. Thanks!

January 24, 2024: The MOTION, made by Rick Basehore, that "ROPA will accept the Las Vegas Philharmonic Orchestra Committee's offer to pay \$1350 in lieu of all back dues and late fees accrued to date. LVP-OC has 30 days to deliver payment to the Treasurer's address of record from the day he notifies DeAnn Letourneau via email of ROPA's agreement to their plan. Failure to meet these terms will render the agreement null and void, and the balance due prior to the agreement will continue to accrue late fees until paid in full.", PASSED with a vote of 11-0. Thanks!

February 6, 2024: The MOTION, made by Lisa Davis, to have ROPA reimburse Rick's travel expenses from DC to Miami Beach in early April (2 days) to represent ROPA at an AFM round table with NWS fellows, total amount not to exceed \$1,000, PASSED, with a vote of 12-0.

April 10:2024: The Motion, made by Bev Setzer, to approve \$650 for travel costs for Bev to go to the Western Conference in Boise, Idaho, PASSED, with a vote of 11-0. Thanks! Karen

April 28, 2024: The MOTION, made by Richard Kelly, to cover transportation costs for Steve Wade not to exceed \$500 to attend the LCC- PCC meeting in Detroit, passed with a vote of 11-0.

June 23, 2024: The MOTION, made by Amanda Swain, to have ROPA cover the ROPA President's expenses at the FIM Conference in Malmo, Sweden between 10/22/2024 and 10/27/2024, not to exceed the amount of \$2300.00, PASSED, with a vote of 10-0.

July 29, 2024: The MOTION, made by Karen Sandene, to approve the minutes of the 2023 Conference, PASSED, with a vote of 10-0. Thanks! Karen